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\documentclass{article}
\usepackage{} \% Please include any local package you are using
\author{} \% Here insert the authors name and the address
\title{} \% Here insert the title
\date{} \% this must be left empty
\begin{document}
\maketitle
\begin{abstract}
................
................
\end{abstract}
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................ \% Here comes the body of the text
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\begin{thebibliography}{11}
\bibitem{}
\bibitem{}
\bibitem{}
\end{thebibliography}
\end{document}
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